

Health and Safety Standard No. 25

Group	Development and Operations
Title	Procurement Standard for New Suppliers
Date	08/01/2020

Purpose

The purpose of this OBW standard is to provide a consistent, relevant and effective assessment to ensure that all organisations who are engaged in construction activities - as defined by CDM 2015 - on behalf of Landsec have the appropriate Skills, Knowledge, Attitude, Training and Experience (SKATE).

Process

It is a mandatory requirement for all relevant organisations to be a member of the **Safety Schemes in Procurement (SSiP)**. SSiP is an umbrella organization which assesses all members to a criteria which is aligned to the Government-backed construction pre-qualification document PAS 91, aimed at ensuring consistency of assurance within supply chain management; common examples of SSiP schemes include Achilles and CHAS*. **If an organisation is not certified by an SSiP scheme, then the application cannot proceed.**

**Please note: Constructionline is not acceptable as it does not meet the SSiP core criteria.*

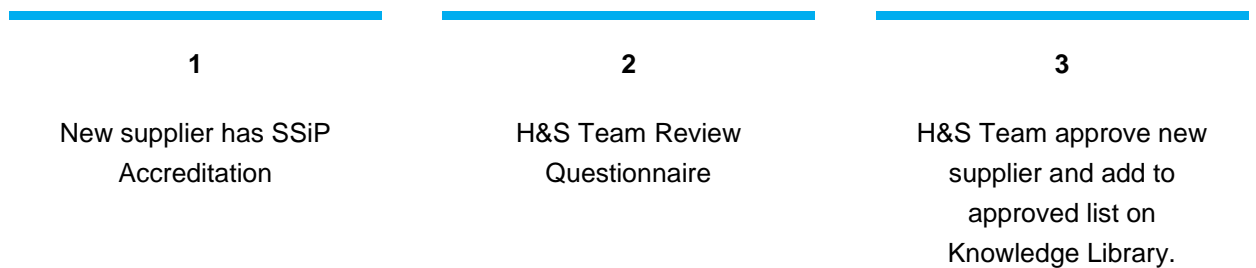
In addition, depending on the work involved and the subsequent perceived level of risk evidence of further professional or trade memberships may be required (see **OBW 8 - Competence**).

Furthermore, a site visit by a member of the Health and Safety team may also be required as well as an interview with the organisation's Senior Management team. However, this will be at the discretion of Landsec Health and Safety Team and/or if the new supplier is deemed high risk. *

**Please note: all contractors engaged in the following activities will be regarded as "high risk": asbestos; steel; roofing; demolition; scaffolding.*



Gateway Stages for New Suppliers



Contractor Review

Specialist contractors will be reviewed by the H&S Team every 3 years. All other contractors will be reviewed every 5 years.

Action to be taken January 2020

Status: Mandatory

Further help and contacts: If you need any further information or guidance please contact any member of the Health & Safety Team.

Document History

	Date	Brief Description of Changes	Reviewers	Issue Date
1.	12/09/2019	OBW standard developed	David Tucker Loren Falgate	
2.	08/01/2020	Definition of high-risk contractor and specialist contractor added. Section added on contractor review details	David Tucker	